

80

1938-2018



REQUEST FOR PROPOSALS
Website Design, Development & Hosting
Services Contract
#2019-01

[ADDENDUM # 2 – Released March 6, 2019]

Housing Authority of the City of Greenville, SC



122 Edinburgh Court

Greenville, South Carolina 29607

www.tgha.net

RFP Available: Monday, February 25, 2019

RFP Deadline: 12:00 NOON EST on Thursday, March 28, 2019



ADDENDUM # 2

RFP #2019-01 |

Website Design, Development & Hosting Services Contract

SUBMISSION INSTRUCTIONS

Please note / Section 6 Submission Instructions of RFP 2019-01 Website Design, Development & Hosting Services Contract has been revised to include the submission of an electronic version of the response to the RFP and a requirement to mark the one (1) original version of the hard copy of the RFP as “ORIGINAL”. The electronic version of the response must be included on a thumb drive.*

SECTION 6: SUBMISSION INSTRUCTIONS

Prospective Respondents desiring any explanation or interpretation of the solicitation must request it by 12:00 noon on Thursday, March 14, 2019 (Eastern Standard Time), at least fourteen days (14) calendar days before the RFP due date. This will allow issuance of any necessary amendment to the RFP. Written questions must be emailed to procurement@tgha.net.

Any information given to a prospective Respondent about this solicitation will be furnished to all other prospective Respondents as a written amendment to the solicitation. All communication for this RFP shall be in writing. Any verbal communication in regards to this RFP will be considered non-binding.

All responses to the RFP must be enclosed in a sealed envelope and labeled as follows:

WEBSITE DESIGN, DEVELOPMENT & HOSTING SERVICES

The RFP response must be addressed to:

Housing Authority of the City of Greenville, SC
122 Edinburgh Court
Greenville, South Carolina 29607

All Proposals are **due by 12:00 Noon, Eastern Standard Time, Thursday, March 28, 2019**. Any proposal received after this deadline will not be considered.

Offers by telegram, telephone, facsimile, e-mail, and handwritten proposals will not be accepted by TGHA.

One (1) original and four (4) copies of the proposal must be submitted. The proposals must be submitted in a 3-ring binder and tabbed specific to evaluation criteria. The (1) original proposal must be marked ORIGINAL on the first page. An electronic version of the proposal on a thumb drive must be included in the submission packet.

TGHA reserves the right to reject any or all proposals with or without cause.

6.1 TIMETABLE

- | | | |
|--|---|-----------------------|
| 1. RFP Available | | February 22, 2019 |
| 2. Deadline for Written Questions | 12:00 Noon (Eastern Standard Time) | March 14, 2019 |
| 3. Response to Written Questions Completed | | March 18, 2019 |
| 4. Submittals Due | 12:00 Noon (Eastern Standard Time) | March 28, 2019 |
| 5. Anticipated Contract Award | | August 1, 2019 |
| 6. Notice of Award and Non-Awards | | August 5, 2019 |

Wanda Gardner

Deputy Director of Modernization/Development

March 6, 2019

Date