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**REQUEST FOR PROPOSALS**  
**Website Design, Development & Hosting**  
**Services Contract**  
**#2019-01**

**[ADDENDUM # 1 – Released March 5, 2019]**

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*Housing Authority of the City of Greenville, SC*



122 Edinburgh Court

Greenville, South Carolina 29607

[www.tgha.net](http://www.tgha.net)

**RFP Available: Monday, February 25, 2019**

**RFP Deadline: 12:00 NOON EST on Thursday, March 28, 2019**



**ADDENDUM # 1**  
**RFP #2019-01 |**  
**Website Design, Development & Hosting Services Contract**

**QUESTIONS & ANSWERS**

This Addendum applies to all questions received to date from interested responders. All interested responders shall include with their response acknowledgement of receipt of this Addendum. The deadline for responding to this RFP is **12:00 Noon, Eastern Standard Time, Thursday, March 28, 2019**. The Question and Answer deadline is 12:00 Noon (Eastern Standard Time), March 14, 2019.

Q = Question  
A = Answer

**Q1: What is your estimated budget?**

*A1: The cost of this project is anticipated not to exceed \$50k.*

**Q2: Is there a desired go-live or time-frame?**

*A2: Spring of 2020*

**Q3: Current site CMS?**

*A3: TGHA's website CMS database was developed by Brooks-Jeffrey Marketing, Inc.*

**Q4: Current site host?**

*A4: TGHA website hosting service provider is Brooks-Jeffrey Marketing, Inc.*

**Q5: As of midnight Sunday (March 3, 2019), the site was not accessible. Known issues with the current site?**

*A5: TGHA does not have any known issues with its current website.*

**Q6: Is the public website also being used as an intranet? If not, please clarify what was meant by "intranet" on page 4.**

*A6: Yes.*

**Q7: What is meant by "programs" in the context of this sentence form Page 5? "Allowing**

**for a consistent look while still providing flexibility to support programs”**

*A7: The website has an application portal, tenant payment portal and landlord portal that is supported by another vendor. Future access to such portals must remain intact.*

**Q8: How many total TGHA users will be maintaining the site content on a daily basis?**

*A8: Three users are assigned administrative access to all modules in the site and two users are assigned access to one module.*

**Q9: How many unique visitors does the current site receive each month?**

*A9: The website averages approximately 7,871 unique visitors per month.*

**Q10: How many total page view does the current site serve each month?**

*A10: In the last 12 months 2,745,212 pages were reviewed (divided by) by 187,422 number of visits = 14.64 pages per visit.*

**Q11: Whether companies from Outside USA can apply for this? (like, from India or Canada)**

*A11: Yes*

**Q12: Whether we need to come over there for meetings?**

*A12: No. Meetings may occur in person, via conference call or web video conference.*

**Q13: Can we submit the proposal via email?**

*A13: No*

The deadline for responding to this RFP is **12:00 Noon, Eastern Standard Time, Thursday, March 28, 2019**. The Question and Answer deadline is 12:00 Noon (Eastern Standard Time), March 14, 2019.

Wanda Gardner

Deputy Director of Modernization/Development

March 5, 2019

Date