

**GENERAL INFORMATION NOTICE
RESIDENTIAL TENANT NOT DISPLACED**

BROOKHAVEN AND WESTVIEW APARTMENTS

December 16, 2015

<<name>>
<<street and apartment number>>
<<city, state, zip code>>

Dear Resident:

The Brookhaven and Westview Public Housing Communities will be transferred through a HUD disposition approval to a new owner to enable financing of substantial rehabilitation. As we have discussed with you over the past two years, the level of rehabilitation will require you to vacate your current apartment during the construction period.

We expect all approvals for this project by February 2016 and temporary relocation will commence shortly thereafter.

DO NOT MOVE NOW

You will be notified when you have to move a minimum of 90 days prior to the required move. This is not a notice of eligibility for relocation assistance.

This notice serves to inform you of your potential rights under a federal law known as the Uniform Relocation Assistance and Real Property Acquisition Policies Act (URA).

When the project receives final approval from HUD and you are required to temporarily relocate, you will be eligible for relocation assistance and payments under the URA, including:

- ***Affordable Housing Unit*** –. Housing Choice Vouchers, another Public Housing unit or other subsidized housing will be made available during the temporary relocation period.
- ***Counseling, Advisory Services and Housing Search Assistance*** – TGHA Residents Services staff will work with you to discuss your housing options and to locate appropriate housing if you choose to use a Housing Choice Voucher.
- ***Moving Assistance*** – Packing materials will be made available and assistance with packing will be provided for elderly and disabled residents upon request. A private moving company will provide moving services within a 50 mile radius.

Upon completion of the rehabilitation, you will have the option to return to the project or voluntarily elect to remain permanently relocated.

If you return to the project, you must meet the eligibility requirements of the new project. When you return, your new lease will be for a term one year and your new rent will not exceed 30% of your household's monthly gross income.

If you choose not to return to the property and elect permanent relocation, you will be informed in writing of additional assistance and payments for which you may be eligible and you will be provided reasonable assistance necessary to complete and file any claim for relocation benefits. If you feel that your eligibility for assistance is not properly considered, you will also have the right to appeal a determination on your eligibility for relocation assistance.

You must continue to pay your rent and meet all other requirements specified in your lease. If you fail to do so, it may be cause to terminate your lease. If you choose to move or your lease is terminated, prior to receiving a formal notice of relocation, you may become ineligible to receive relocation assistance. It is very important for you to contact us before making any moving plans.

We will keep you informed about the project as plans progress. When HUD approves the project, we will make every effort to accommodate your needs.

If you have any questions about our plans, please contact TGHA Resident Services at 864-371-6257. This letter is important to you and should be retained.

Sincerely,

Kathy Mitchell
Property Manager

ACKNOWLEDGEMENT

I hereby acknowledge that I have received the General Information Notice above and my rights and benefits under the URA have been explained to me.

I further acknowledge that I must continue to pay my rent and comply with all terms of my Public Housing Lease Agreement to be eligible for relocation benefits and failure to do so will result in denial of relocation benefits.

HEAD OF HOUSEHOLD: _____

SIGNATURE: _____ DATE: _____